

The

Golden Opportunity

Event



*Student
Guide Book*



Hialeah Campus

4425 W Jose Regueiro (20th) AVE
Hialeah, FL 33012
Phone: (305) 821-3333
Fax: (305) 362-0595

South Campus

11865 SW 26 ST, UNIT H-3
Miami, FL 33175
Phone: (305) 226-9999
Fax: (305) 226-4439

Training Center

4206 W 12 Ave
Hialeah, FL 33012
Phone: (305) 231-3326, (305) 819-9616
Fax: (305) 362-0595

Online Learning – (305) 821-3333

4425 W Jose Regueiro (20th) AVE
Suite 143
Hialeah, FL 33012
Phone: (305) 821-3333
Fax: (305) 362-0595

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Mission Statement of the University

The purpose of Florida National University is to contribute to the education of a population of diverse, presently predominantly Hispanic, cultures. The University realizes this mission through the employment and development of a faculty of scholars who are proficient in the art of teaching. The University strives to prepare the students for employment in their chosen career or advanced studies through the acquisition of the required skills and knowledge needed for the successful completion of the program of studies.

Florida National University strives to provide the educational facilities and resources that support intensive sessions of study in small classes, in order to foster in the student the attainment of a quality university education according to the students' personal goals, and the advancement of modern technology.

Furthermore, Florida National University provides educational and cultural programs intended to enrich the community it serves.

FNU History

Florida National University opened its first class on January 4th, 1988, in the city of Hialeah, Florida, as Florida International Institute under the administration of Dr. José Regueiro, Mrs. María C. Regueiro and Mr. Omar Sánchez. It offered business, computer, dental, electronics, medical, paralegal, and travel programs. The institution soon became Florida International College and finally in September 1989, Florida National College.

On March 3, 1989 a second campus was initiated in Miami, Flagler Campus and a third campus was opened in Miami, the Bird Road Campus, on March 5, 1990. A fourth campus, the Online Learning Campus was initiated in 2005.

Florida National College officially changed its name to Florida National University March 24, 2012, after receiving approval by its accrediting agency to offer programs at a more advance degree level. At the present time, FNU offers one Master Degree, seven Baccalaureate Degree Programs, twenty-two Associate Degree programs, nine Diploma Programs, and nine Certificate Programs.

Students Rights

IT IS THE RIGHT OF THE STUDENT TO:

1. Know what services Florida National University offers to all students.
2. Have access, upon written request directed to the proper FNU officials, to a list of the types of records and student-related reports maintained on him or her by the respective offices and departments at FNU.
3. Know the policies and procedures in regard to financial aid, enrollment, registration, and of any changes in his or her program, classes, and grades.
4. Privacy of all records.
5. Challenge record contents through Florida National University's established appeal processes.
6. Have access to all FNU student service offices and their benefits.
7. Have a safe, healthy and pleasant atmosphere for learning, studying, and research.
8. Participate in any student activities.
9. Know the criteria used in the selection of recipients of financial aid and the method used for calculating need.
10. Be fully informed of FNU refund and repayment policies.

* The "Student's Rights and Responsibilities" can be found in the *Florida National University Catalog* and the *Florida National University Student Handbook*, published online at www.fnu.edu.

Students Responsibilities

IT IS THE STUDENT'S RESPONSIBILITY TO:

1. Adopt a professional manner in attire, speech, inquiry, research, and personal values that will contribute to the goal of preparing the student for a successful, professional future.
2. Acquire his/her own textbooks and other class materials within the first five days of the term.
3. Study, learn, and fulfill in a timely manner the requirements of the courses of study.
4. Maintain awareness of grades, course completions and grade point averages with an eye toward fulfillment of graduation requirements.
5. Know FNU's transfer of credit policies as delineated in the *FNU Catalog*.
6. Be knowledgeable with respect to the contents of the *FNU Catalog* and *FNU Student Handbook*.
7. Perform the timely and proper completion of all financial forms by the established deadlines and guarantee the accuracy of any information provided in the financial aid application.
8. Notify the Financial Aid Office of any scholarship, grant, or other resources made available from non-college sources while the student is receiving financial aid.
9. Fulfill all financial obligations by the established deadlines.
10. Notify the Registrar's Office of any change in address or phone numbers in order to ensure proper communication between the University and the student.
11. Comply with FNU's Computer Use Policy.

Student Creed

As a student at Florida National University I agree and will:

BEHAVE: With integrity and responsibility in my interactions with students, faculty and staff

RESPECT: The right of others and accept our diversity

DEMONSTRATE: Intellectual courage in situations that demand it

CONTRIBUTE: To the improvement of this community according to the mission established by FNU

UPHOLD: Academic freedom and freedom of intellectual inquiry

Written by the FNU SGA and approved through unanimous vote.

Dress Code

The Florida National University code of conduct* explicitly states:

“Students are expected to be in **proper attire** while they are on FNU grounds; tank tops, short shorts or halter tops are not acceptable attire.”

This dress code prohibits low cut/bare midriff shirts, see through material, short skirts, and sagging pants. **Business casual is recommended.**

According to the code, students must also wear their **student ID in a visible place** while on campus.

Students attending dental labs must restrain long hair.

Allied Health students must wear the FNU medical uniform.

* FNU Code of Conduct can be found in the *Florida National University Catalog* and the *Florida National University*

Campus Safety Alert

A Text Message alert for students and staff in the event of unexpected emergency on campus. For example: the cancellation of a classes due to dangerous events or weather.

1. Go to www.fnu.edu
2. Click on MY FNU on the top of the page
3. Log into your STUDENT PORTAL HOMEPAGE
4. From the menu on the left side click MY PROFILE and look for the option MY INFORMATION
5. Find and click on SMS, then click EDIT on the right side.
6. Now write your current phone number and check mark the YES button.
7. Choose your mobile provider.
8. Click SAVE button on the right side.

F.E.R.P.A.

Family Education Rights and Privacy Act

Students:

- May have access to all recorded information, all assessment and grade information.
- May request how a grade determined.
- May request a grade change he/she believes is inaccurate
- May file a formal complaint

Florida National University:

- May NOT disclose any information relating to a student's record other than to the student without his/her consent. This includes information about grades, attendance and contact information
- May NOT pass around a sheet of paper asking students to put their phone number on the paper.
- May have students fill out individual contact sheets with contact information that can be collected.
- May list all grades of an assignment students to see the distribution.
- May NOT publicly tell which student received which grade.
- May NOT disclose student information on a voice mail message
- May NOT disclose information to a family member or to anyone else– employer ect. Without written permission from the student.
- May discuss information with a student about him/herself over the phone



ARNG: Guard Support Center

Education Counseling Support Team ★ Employment Network Support Team ★ GoArmyEd Support Team
toll free: (866) 628-5999 ★ local: (501) 212-4940 ★ fax: (501) 212-4928
Box 46, Camp Joseph T. Robinson, North Little Rock, Arkansas 72199-9600
email: gsc@ng.army.mil ★ website: nationalguard.com
Monday – Friday 0600-1800 Central Standard Time

Employment

H2H: Hero 2 Hired Job Board
<https://h2h.jobs>

Employer Partnership of the Armed Forces
www.employerpartnership.org

Vet Central
www.jobcentral.com/vetcentral/

Hire a Hero
www.hireahero.org

Occupational Outlook Handbook
www.bls.gov/oco/

U.S. Chamber of Commerce: Hiring Our Heroes Job Fairs
www.uschamber.com/hiringourheroes

O*NET OnLine
www.onetonline.org

Family Member Information

Scholarship Opportunities
<https://education.ng.mil/rendercontent.aspx?contentID=10>

Military Spouse
www.milspouse.com

Military Child Education Coalition
www.militarychild.org

MyCAA: Military Spouse Career Advancement Accounts
<https://aiportal.acc.af.mil/mycaa>

Testing

DANTES: Defense Activity for Non-Traditional Education Support: Testing Programs and Information
(850) 452-1111
<http://www.dantes.doded.mil>
email: exams@voled.doded.mil

Army Personnel Testing apt@conus.army.mil
(703) 325-3529 DSN 221-3529

Guidance Tools

E- Discover Information
<https://actapps.act.org/eDISCOVER/>

Army e-Learning
www.atrrs.army.mil/channels/eLearning/smartforce
email: army.elearning@us.army.mil

Peterson's DOD MWR Libraries Education Lifelong Learning Resources Center
<http://www.petersons.com/dod>
phone: (609) 896-1800

Credentialing Opportunities on-Line (COOL)
<https://www.cool.army.mil>

Military One Source
www.militaryonesource.com

Troops to Teachers
<http://www.proudtoserveagain.com>

Tutoring Services
www.tutor.com/military



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toll free: (866) 628-5999 ★ local: (501) 212-4940 ★ fax: (501) 212-4928
Box 46, Camp Joseph T. Robinson, North Little Rock, Arkansas 72199-9600
email: gsc@ng.army.mil ★ website: nationalguard.com
Monday – Friday 0600-1800 Central Standard Time

GI Bill and Federal Tuition Assistance

GI Bill VA Customer Service
(888) 442-4551
www.gibill.va.gov

GI Bill Team emails
gibill@ng.army.mil
gibill.1607@ng.army.mil – CHAP 1607 questions
gibill.ch30@ng.army.mil – CHAP 30 questions
gibill.ch33@ng.army.mil – CHAP33 questions

Verify Attendance (W.A.V.E.) for GI Bill
<http://www.gibill.va.gov/resources/verify-attendance/>
toll free: (877) 823-2378

NOBE: Notice of Basic Eligibility for Ch. 1606
<https://minuteman.ngb.army.mil>

Apply for Post 9-11 GI Bill Transfer
<https://www.dmdc.osd.mil/milconnect/>

Post 9-11 Transferability Commitment and Statement of Understanding (SOU)
<https://minuteman.ngb.army.mil/benefits>

Dependent Application for Post 9-11 Benefits (VA Form 22-1990e)
<http://vabenefits.vba.va.gov/vonapp.main.asp>

VA approved Education & Job Training Programs, License & Certification Programs, and National Exams
<http://www.gibill.va.gov/resources/education-resources/find-a-school.html>

State Approving Authorities for Apprenticeship
<http://www.nasaa-vetseducation.com/whoweare/default.aspx>

Federal Tuition Assistance Request
www.goarmyed.com

Military Transcripts

AARTS: Army American Council on Education Registry Transcript System (will not list officer credits)
<https://aartstranscript.army.mil>
email: hrc.tagd.aarts@conus.army.mil

VMET: Verification of Military Experience and Training (will list officer credits)
<https://www.dmdc.osd.mil/app/vmet/index.jsp>

ATRRS: Army Training Requirement and Resources System
www.atrrs.army.mil

Order DD 214
<http://www.archives.gov/st-louis/military-personnel/standard-form-180.html>

Promotion Point Certification
<https://www.hrc.army.mil/site/active/select/TechCert.htm>

CCAF: Community College of the Air Force Transcript
<http://www.au.af.mil/au/ccaf/>

SMART: Sailor/Marine American Council of Education Registry Transcript
<https://smart.navy.mil/smart/welcome.do>

US Coast Guard Transcript Link
http://www.uscg.mil/hq/cgi/downloads/forms/cg_form_1564.pdf

CGSC: Command and General Staff College / Ft. Leavenworth
<http://www.cgsc.edu/>

MORE RESOURCES ON REVERSE

Academic Advising

Academic advisors advise students on course and program selection, as well as, entrance and exit requirements. They facilitate student's development and the communication of accurate information regarding degree programs, courses, resources, college policies/procedures, and career opportunities, all with the major purpose of helping students attain their educational goals.

They perform:

- Degree Progress Evaluations
- Career Change Evaluations
- Graduation Requirement Evaluation
- Referrals to Academic Support Programs
- College Study Skills (SLS 1501)

Avoid the academic and financial ramifications of unsatisfactory progress.

Unsatisfactory progress includes:

- Academic Probation - GPA below 2.0 at the end of one semester.
- Academic Termination - GPA below 2.0 after 2 consecutive semesters.

Bursar's Office

Where students make payments

- **Accept Payments**

Payments are due by the 5th of every month. Students failing to make their payment before the 10th will be charged late fees (5%) and will not be allowed in class.

- **Text books and uniforms for medical students**

Textbooks and scrubs can be purchased from the Bursar's Office at South Campus and from the Bookstore at Hialeah Campus

- **Repay Student Loans**

Cash, check or credit cards are accepted with proper identification which includes student ID, and Drivers license or passport. IF you are paying with someone else's card that person MUST be present at the time of payment.

To Make a Payment online

1. Go to www.fnu.edu
2. Click on My FNU
3. Click on Student Portal Home Page
4. Log in your account with your username and password
5. Click on "My Account Info"
6. Click "Make Payment Online"
7. Check on "I accept the above payment agreement"
8. Click "Continue"
9. Click "Pay Now"
10. If there is a payment Method activated include "Card Verification #"
11. Click on "Pay"
12. If there is not a payment method activated go to "Add Payment Method"
13. Complete Credit or Debit Card information and click "Save"

*** All payments are due by the 10th of each month late payments will automatically be charged a 5% late fee!**

Financial Aid

Where students receive assistance with all things pertaining to the payment of their education.

Application Assistance (Students must re-apply by the deadline every year, providing current tax information and all required documentation).

- Entrance Interview
- Exit Interview
- Status interview
- Book Vouchers

Student Status

A student is considered to be independent if they were:

- Born before January 1, 1989 in 2012– 13 award year
- Have children who receive more than half their support from you
- Have dependent who live with you and receive support from you
- Both parents are deceased
- The student is a ward of the court (until age 18)
- Currently serving on active duty in the US Armed Forces
- A Veteran of the US Armed Forces

A student is considered a dependant if :

- They are still claimed on their parents taxes and should fill out the FAFSA with their parents information.

FAFSA– Free Application for Federal Student Aid : used to supplement other financial aid sources (www.fafsa.ed.gov)

SAR—Student Aid Report: Application result received by E-mail or mail

EFC—Estimated Family Contribution: Determines Award based on the students financial need.

PIN—Electronic Signature or access code: Allows you to apply online for financial aid and provides access to all the federal student aid records. (www.pin.ed.gov)

Financial Aid

Federal Student Aid

Grants: Educational benefits: does not have to be repaid

1. Pell Grant—Awarded to undergraduate student up to \$5,550(No Bachelors or Masters Degrees)
2. FSEOG—Awarded to those with the zero EFC number: Award ranges from \$100.00—\$500.00 dollars.

Work Study

Part-time employment while you are enrolled in school that pays minimum wage and above. Students may work anywhere from 5 to 39 hours per week.

Student Loans

Student may borrow money for school that must be repaid with interest. There are two different types of loans: Direct Loans students may receive loans for FNU

There are different types of Loans

1. Subsidized: Loans that must be paid within six months after you leave school
2. Unsubsidized: Pay the interest while you are enrolled in school
3. Plus Loan: Only parents of a dependent undergraduate student are eligible for this loan
4. Tuition Options : Can be paid while you are enrolled in school and six month after your graduation date

State Student Aid

FSAG—Florida Student Aid Grant for student who are taking Associate Programs and has an award range from \$700.00 to \$1,400.00. Students must apply before May 15th of the current academic year. The award amount depends on the number of applications received.

Job Placement

Florida National University offers aid to our graduates finding a job in their field of study. We also endeavor to find suitable employment for students that are actively enrolled. This is a lifetime commitment to that Job placement provides to all active and graduate students.

It is important that YOU notify the Job Placement Office when you need assistance with employment. We also can assist students in finding an internship as part of their school program.

Job Placement Offers

- Resume Services
- Employment Workshops
- Mock Interview Sessions
- Job Fairs, Forums & Special Career Events

Each week Job Placement updates the board with job openings that are available in the market and help students to complete their resume and fax or email it to the employers as they request.

The student needs to complete the “Orientation Form” at the beginning of the first term and the “Exit Interview Form” before their graduation. They also need to participate in the “Employment Skills Workshop”.

This is mandatory for graduation.

Library

Library Hours

Hialeah Campus

Monday	8:00am - 10:00pm
Tuesday	8:00am - 10:00pm
Wednesday	8:00am - 10:00pm
Thursday	8:00am - 10:00pm
Friday	8:00am - 9:00pm
Saturday and Sunday	Closed

South Campus

Monday	8:00am - 10:00pm
Tuesday	8:00am - 10:00pm
Wednesday	8:00am - 10:00pm
Thursday	8:00am - 10:00pm
Friday	8:00am - 9:00pm
Saturday and Sunday	Closed

More than just books!

- My FNU Library 24/7-Online library available from Campus Portal
- LIRN Databases-Newspapers, magazines, journals, encyclopedias, radio transcripts, maps, pictures, audio/video, etc.
- ebrary Online Books-Electronic book collection in all subject areas
- Research Assistance-Help finding reputable sources for term papers; how to avoid plagiarism; APA & MLA citation
- Intercampus/library - (Material exchange between campuses; see our **Online Library Catalog** for items to check out!)
- Be a student, learn more!

Online Learning

Online Classes

- All online class area accessed through www.fnu.edu
- FNU offers 9 degrees completely online
- Access to classes 24 hrs a day 7 days a week.
- Technical support and online learning orientations are available through the Office of Online Learning.

To Login:

1. Go to www.FNU.edu (Alternately you can go to <http://FNU.blackboard.com> and skip the next two steps)
2. Click the Online Learning tab
3. Click the black board button. Enter your student ID number as the username and the last four digits of your Social Security number as your password.
4. Click the login button
5. Click your class link under MY COURSES (at the right of the screen)

Change your password immediately!

A Blackboard Training Course is available online for all students.

Click on: http://vc.FNU.edu/contents/BB_for_Newbies.rev.pdf (Blackboard Training Course)

Online Learning

You may also visit us for a face-to-face training:

Hialeah Campus, room 143:
Monday to Friday 8:00 AM to 9:00 PM.

South Campus, room 224:
Monday, Tuesday, & Thursday:
8:00am/1:00pm and 5:30pm to 8:30 pm

Buy your textbook before the start date.

Please visit our Online Learning Web page to check the textbooks list. It will be posted two (2) weeks before the start date... <http://www.fnu.edu/distance-learning/class-schedule/>

How to purchase your books online

1. go to www.fnu.edu
2. Click on the “Current Student” Tab
3. On the scroll down menu select “bookstore”
4. On the side menu select “Text Books”
5. Then review the list of books provided

Registrar's Office

The Registrar's office provides services to students in the areas of:

- Class Scheduling (Prepared by Division/Department Head)
- Add/Drop Classes (Must be done during the first week of class and approved by Division/Department Head)
- Leave of Absence (not to exceed 180 days/ 1 Academic year)
- Apply for Graduation (Students must participate in an exit interview to ensure all graduation requirements have been met.)
- Request Transcripts
- Request Diploma

Academic Year

The FNU academic year is defined as three semesters, each consisting of four months. Each semester consists of two terms; two months each term. There will be one week of recess at the completion of every semester and two week break at the Christmas/New Year season.

Class Schedules

Most courses are scheduled for four hour sessions. Monday through Thursday 8:30 am –12:30pm for morning session and 6:00pm –10:00pm for evening session. FNU offers distance learning courses on the web.

Attendance Policy

The policy on attendance for college classes will be the responsibility of the professor, and the professor will fully inform students of such policies at the beginning of the term.

Registrar's Office

Grade Point Average (G.P.A)

A student must meet certain standards for satisfactory progress while at FNU. This progress is computed on the basis of grades received on a term.

The Cumulative Grade Point Average (C.G.P.A) is the average of all the semester GPA .

All students are required to maintain a satisfactory progress in order to graduate; it is also necessary to maintain eligibility for financial aid: (see college catalog)

1. Grade Point Average of 2.0 or above for the term
2. Satisfactory completion of the program in a period no greater than 2.0 the normal time frame.

Failure to maintain satisfactory progress will be cause for academic termination . A student graduation with a CGPA of 2.0 or above within the proper time frame is graduation in “Good Standing” and it should be noted, along with any other academic honors and awards, on his/her academic transcripts.

Leave of Absence (LOA)

Any student requesting a leave of absence from the institution must submit a written request to the registrars offices. The request must be signed and dated by the student and must contain the dates the student expects to return to school . The campus registrar must approve all leaves of absence request. LOA cannot be more than 180 days.

Student Services

Student Services offers a large variety of services for the student, ranging from campus engagement, clubs and organizations, campus security, to campus activities and events. This innovative office and its staff exist to serve the student by creating and maintaining a sustainable environment for student learning and success. Some of the things that student services provides are:

Social Media Connections—Connects students to social media; Facebook, YouTube, Linked In, Twitter, and Blogs on the latest happenings on campus.

Graduation and Commencement Activities—From the caps and gowns to the ceremony and after party Student Services will be right there with you.

Deans List—All students who receive a 3.5 or above are honored by being placed on the Deans List. The awards are located in Student Services.

Student Applause Awards—Every term students are encouraged to select and honor a professor that has positively impacted their lives.

Campus and Community Leadership—It takes more to be a leader than a simple degree. Student Services offers hands on leadership training from the experts

Student Clubs and Organizations—College is what you make it! Get out and get engaged in your community and school by joining a club or organization.

Student ID's—For your safety and security Student ID's must be worn in a visible place at all times. Replacement ID's are \$5.00.

Student Services

Educational Enrichment—Student services works closely with the student body to identify and create motivational and inspirational activities and/or presentations that will enrich the educational experience.

Student Support Services— Student's may need important social services that are not offered at Florida National University. Student Services has an active list of community resources that students may use to identify and meet their individual needs.

Change of Address—Not all news is bad news and keeping us up to date on your current address and phone number ensures you will receive vital information. Change of address forms can be completed in Student Services.

Campus Safety—Campus Crime reports are located on the FNU website and a paper copy is available in the student services office upon request.

English as a Second Language (ESL) Honors List—Honoring students who are studying English as a Second Language for academic excellence

FNU Alumni Association—Organization that supports and honors graduates of FNU.

Family Education Rights and Privacy Act (FERPA) — ensuring that students understand their privacy rights in regards to their educational information.

Campus Transportation—Student Services offers discounted bus passes, parking permits, maps and other information for students and visitors

Student Services

How to Create Your Student Portal

1. Go to www.fnu.edu
2. Click on “My FNU”
3. Click on the “Student Portal Home Page”
4. Click on “Create a New Account”
5. Fill out all the information
 - Social Security Number
 - First Name
 - Last Name
 - Country of Birth
 - The system will give you a user name
 - Enter a password

(Write your username and password down in a place where you will not lose it and may refer to it at a later date)

- Open your personal email account to activate your student portal account.

How to Retrieve a Lost Password

1. Go to www.fnu.edu
2. Click on My FNU
3. Click on “Student Portal Homepage”
4. Click on “Forgot Password”
5. Fill out the following Information
 - Username
 - Email address
6. Enter your place of birth
7. Enter a new password

Student Services

How to Buy and Sell Used Books Online

1. Go to FNU.edu
2. Click on my FNU
3. Click on Student Portal Homepage
4. Log in to your portal account
5. Click on the Student Services Tab on your left
6. Click on Used Books
7. Browse
8. Select and Purchase your Book

To sell your books online follow all of the previous steps then:

9. Click on place ad and fill out the ad details and contact information.

How to Participate in Clubs and Activities

1. Go to Student Services
2. Tell them what type of club or activity you would like
3. Complete the application form
4. Engage, Learn, Lead, and Grow!

Clubs and Organizations

Top Ten Reason To Join a Club or Organization

- 1. Make New Friends:** Starting at a new college campus can be scary, so why not get involved and meet new people! Since you are already on the same committee, you obviously have something in common! So, make some new friends!
- 2. Field Trips-** Go experience new things with your organization! From visiting local attractions to innovative businesses, field trips are always a blast!
- 3. Leadership Opportunities-** You can run for office and be a leader of your favorite student organization! Not only will you be heading up your committee, but this looks great on a resume!
- 4. Social networking-** You never know who is connected with who! You never know who you'll meet, so be friendly and open to new people.
- 5. Time-management-** This is for all you students who don't know how to juggle all your responsibilities at once. Getting involved with an organization will teach you how juggle your time and energy!
- 6. Team work-** This is for all you who never learned to play nicely with others at recess. Student Organizations take a lot of team work, so put your best foot forward and learn to work in a group!
- 7. Resumes-** Put the organizations you are/were involved with on your resume!! Future employers love this stuff!! This is the best part of joining a student organization!

Clubs and Organizations

8. Personal Strengths- Joining a club/organization help you to develop different skills; maybe skills you didn't even know you had! Who knows maybe you are can deliver a great speech? Or you can manage a budget? This will allow you to participate in self discovery. Sweet!

9. Responsibility- Always running late? Unorganized? Well, this is not acceptable when you are working within a student organization! Joining a club/organization will help you learn personal responsibility!

10. Fun- FUN! FUN! FUN! Friends, Food, Something you believe in... what could be better?!

- **S.G.A—Student Government Association**
- **Mu Zeta – Honor Society for Criminal Justice**
- **Phi Beta Lambda – Honor Society For Business Programs**
- **Sigma Theta Tau – Honor Society of Nursing**
- **Lambda Beta – Honor Society of Respiratory Therapy**
- **Lambda Epsilon Chi – Honor Society for Paralegals**
- **H.E.L.P—Holistic English Language Proficiency Club**
- **C.A.B—Campus Activities Board**
- **S.N.O—Student Nurses Organization**

Starting your own Club? Contact Student Ser-

What is SGA?

The Student Government Association represents all students at Florida National University. The S.G.A. provides an opportunity for all students to actively contribute to the academic and social climate of the campus.

Florida National University encourages students to participate in the governance of the campus community. One avenue for this participation is through the election of student leaders. The elected representatives of the student body include the Student Government Association President, Vice-Presidents, Officers, and Senators from each of the Programs represented at Florida National University, these individuals represent are the FNU Student Senate.

The Senate meets to discuss and address issues of campus concern. Meetings are open to all students and other members of the Florida National University community, unless otherwise noted. Everyone is encouraged to attend, to voice opinions, or to listen and observe.

All members of the University community are invited to visit the Student Services office, which is located in room 124 on the Hialeah campus and 225 at the South campus.

The Purpose of the Student Government

Top Three Reason To Join

Be a Change Agent

It is easy to sit around and complain about what you would like to change in your institution so that it could better serve you, Student Government is how you make that change. They provide students with a platform to be the voice of the student body and get students need heard and addressed

Leadership

A good leader is not born, but created. Student Government plays a key role in helping students develop leadership skills. From learning how to facilitate a meeting to the art of delegation and providing hands on experience in the development of professionalism and ethics Student Government will provide you with numerous skills and experiences that will help you define yourself as a leader.

The Big Secret

There is a difference between attending a university and being a part of the university. The majority of students attend a university to get their education and then get a job or salary increase. However, for the individuals who is “a part of their university” they are introducing themselves to new people and cultures, learning new skills and abilities, and learning to see something through someone else’s eyes, skills that are exceptionally valuable in today’s

Student Success Services

Florida National University Offers Free Tutoring and Writing Lab to ensure Students Success.

English Tutorials

- English Composition I
- English Composition II
- Speech
- Research Writing

Allied Health

Nutrition
Anatomy & Physiology
Medical Technology

Math and Physics

- College Prep Math
- College Prep Algebra
- College Algebra
- Statistics
- Physics

ESL

Tutoring
Language Lab

Medical Seminars

- CPR
 - OSHA
 - HIV
- DV Seminars

The Writing Lab

Hialeah Campus
Room 413
Monday—Friday

Student Insurance

The Insurance offered to students is a Domestic Student Only plan. All registered domestic students taking 6 or more credit hours, Graduate students with current credit hours and Graduate fellows are eligible to enroll in this insurance plan. Please review the brochure for additional eligibility criteria and plan benefits. Coverage start dates vary and extend for different amounts of time. Please refer to the website for the most current information. There is a 3 month minimum enrollment coverage period.

Student Average Medical Insurance Program

- \$1,250,000 maximum benefit per policy year
- \$100 deductible per policy year
- 80% coverage
- Underwritten by United HealthCare
- In-network coverage for preventative healthcare
- Coverage available for dependants

Student Age	Per Month (3 month minimum enrollment)
23 & Under	\$112.00
24 to 30	\$139.00
31 & Over	\$186.00

Hialeah Campus - (305) 821-3333

<i>Academic Advising</i>	<i>ext.</i>	<i>1069, 1043</i>
<i>Bursar's Office</i>	<i>ext.</i>	<i>1014</i>
<i>Distance Learning</i>	<i>ext.</i>	<i>1064</i>
<i>Financial Aid</i>	<i>ext.</i>	<i>1030 & 1061</i>
<i>Job Placement</i>	<i>ext.</i>	<i>1019</i>
<i>Library</i>	<i>ext.</i>	<i>1020</i>
<i>Registrar's Office</i>	<i>ext.</i>	<i>1018</i>
<i>Student Services</i>	<i>ext.</i>	<i>1040</i>

South Campus - (305) 226-9999

<i>Academic Advising</i>	<i>ext.</i>	<i>1346</i>
<i>Bursar's Office</i>	<i>ext.</i>	<i>1304 & 1338</i>
<i>Distance Learning</i>	<i>ext.</i>	<i>1345</i>
<i>Financial Aid</i>	<i>ext.</i>	<i>1306</i>
<i>Job Placement</i>	<i>ext.</i>	<i>1311</i>
<i>Library</i>	<i>ext.</i>	<i>1342</i>
<i>Registrar's Office</i>	<i>ext.</i>	<i>1307 & 1374</i>
<i>Student Services</i>	<i>ext.</i>	<i>1372</i>

Training Center - (305) 231-3326

<i>Campus Dean</i>	<i>ext.</i>	<i>1209</i>
<i>Campus Registrar</i>	<i>ext.</i>	<i>1210</i>
<i>Financial Aid</i>	<i>ext.</i>	<i>1212</i>
<i>Admissions</i>	<i>ext.</i>	<i>1211</i>

Distance Learning - (305) 821-3333

<i>Student Support</i>	<i>ext.</i>	<i>1066</i>
<i>Blackboard Administrator</i>	<i>ext.</i>	<i>1067</i>
<i>Academic Advisor</i>	<i>ext.</i>	<i>1069</i>
<i>Job Placement</i>	<i>ext.</i>	<i>1057</i>
<i>Admissions</i>	<i>ext.</i>	<i>1072</i>

Connect with Florida National University



<http://www.fnu.edu/latest-news/student-services/>



Florida National University

Office of Student Services

Hialeah Campus Rm. # 124

South Campus Rm. # 225

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