

PROCEDURE FOR CONFIDENTIAL CAMPUS CRIME REPORTING

Confidentiality can be maintained up to the extent allowed by federal law. The name of the person reporting may be kept confidential, but the incident has to be reported to the Office of Student Services so it may be included in the crime log and the annual security report without disclosing the person's name or any other information that would lead to identify the person and/or infringe on his/her confidentiality. If the situation cannot be resolved without disclosing the name of the complainant or the situation is not appropriate to this type of arrangement then the name of the complainant may have to be disclosed in order to conduct an investigation.

Complaints against students are protected under the Family Education Rights and Privacy Act, and may be disclosed for legitimate educational purposes within the university. To share the information out of the university the complainant would have to give explicit permission for the information to be shared through the Disclose of Information Form available at the FNU Publications webpage and at the Office of the Registrar's.

Complainants have to be notified of the possible extent of the Confidentiality policy and it is recommended to the students to ask what would mean this policy in terms of the disclosing of their identity when filling a complaint or disclosing a crime.

Medical records are meant to be confidential and medical and health professionals are required to keep confidentiality in regards to the patient's information.

Persons wanting to report a crime or incident can do so confidentially by contacting:

FNU Title IX Coordinators

Florida National University

Bernardo Navarro

South Campus Assistant Dean

11865 SW 26 St Ste. H3

Miami 33175

Room # 205 C

Ph. # 305-226-9999 Ext. 1339

navarro@fnu.edu

Hialeah Campus

4425 W Jose Regueiro Av. (20th Av.)

Hialeah, FL 33012

John Ferrari

Student Services Officer

Room # 124

Ph. (305) 821-3333

Ext. 1004 & 1040

jferrari@fnu.edu

Silvia Borges

Senior Job Development

Specialist

3rd Floor Room # 314 B

Ph. (305) 821-3333

Ext. 1075

sborges@fnu.edu

Edward Zaldivar

Human Resources

Director

Room # 134

Ph. (305) 821-3333

Ext. 1073

ezaldivar@fnu.edu

South Campus

11865 SW 26th ST Ste H3

Miami, FL 33175

Bernardo Navarro

Campus Assistant Dean

Room# 205-C

Ph. (305) 226-9999 Ext. 1339

navarrob@fnu.edu

Adriana Irias

Student Services Officer

Room# 225

Ph. (305) 226-9999 Ext. 1372

airias@fnu.edu

Training Center

4206 W 12 Av.

Hialeah, FL 33012

Jose Luis Valdes

Campus Dean

(305) 231-3326

Hialeah Campus, Room # 13

jvaldes@fnu.edu

Manuel Concepcion

Campus Assistant Dean

(305) 231-3326

mconcepcion@fnu.edu

Online Learning

4425 W Jose Regueiro Av. (20th Av.)

Hialeah, FL 33012

Sandra Lomena

Director of Distance Learning

Room # 143

(305) 821-3333 Ext. 1047

slomena@fnu.edu

Campus Deans

Hialeah Campus 305-821-3333

Campus Dean ext. 1009

Jorge Alfonso – Rm # 122

jalfonso@fnu.edu

Assistant Deans ext. 1015 & 1044 (respectively)

Yedi Cepero Rm # 121 Harold Flores Rm # 178

ycepero@fnu.edu

hflores@fnu.edu

South Campus 305-226-9999

Campus Dean ext. 1309

Guillermo Araya – Dean's Office

garaya@fnu.edu

Assistant Dean ext. 1339

Bernardo Navarro – Rm 205-C

navarro@fnu.edu

Crimes or serious incidents may also be reported to individuals and officials having significant responsibility for students or campus activities, (i.e., Division Heads and Department Heads, Program Directors, Student Services Director and Officers, Faculty, Academic Advisors, Director of Athletics, Coaches, Director of Human Resources, etc.). These individuals also allow victims and witnesses to report crimes on a voluntary, confidential basis providing that they are in compliance with the requirements of this policy.

Yet, reports of this nature have to be filed with the Office of Student Services for informational purposes.

This Policy is part of the FNU Title IX Procedures that is available at the FNU Student Services webpage, at the Office of Student Services, on the FNU Student Handbook, and is also included on the Annual Security Report available at the FNU Website, at the Deans Offices, Campus Receptions, and the Office of Student Services.

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