

Discussion Board

Blackboard's Discussion Forums are the best way for instructors and students to communicate

To access the Discussion Board, click the “**Discussion Board**” button, on the left-side of the course menu

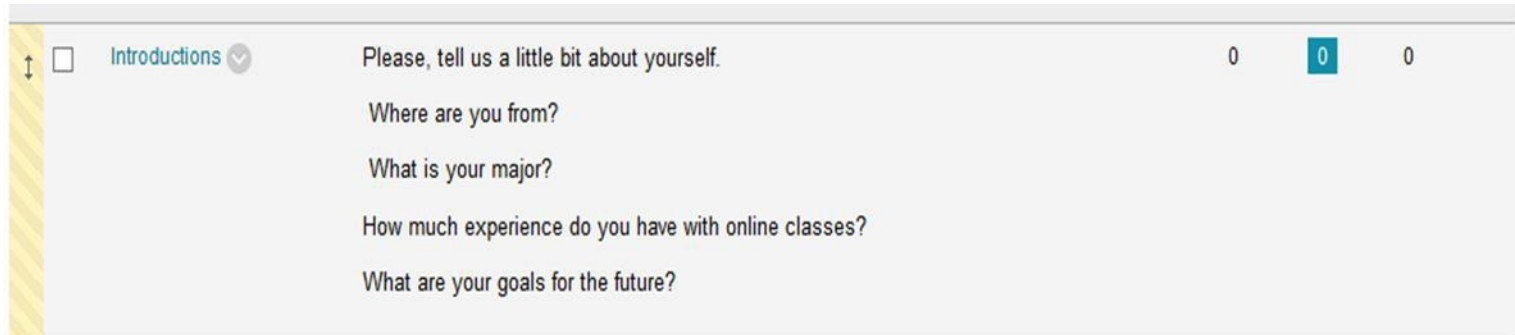


The screenshot shows the Blackboard interface for a course titled "Hispanic American Literature". The top banner features the Florida National University logo and the text "Florida National University SINCE 1982 OPENS DOORS TO THE FUTURE". Below the banner, a navigation bar indicates "(Course is unavailable to students) > Announcements". The left sidebar contains a menu with the following items: Announcements, Syllabus/Calendar, Your Instructor, Lectures, Assignments, Discussion Board, Web Links, Textbooks, Tools, and Student Resources. A blue callout box with a white background and a blue border points to the "Discussion Board" menu item, containing the text "Click on 'Discussion Board'". The main content area displays the "Announcements" section, starting with a header "Announcements" and a red alert message: "*** Enrollment Verification Form - Important Message ***". Below the alert, it states "Posted on: Thursday, August 29, 2013 12:00:00 AM EDT". The body of the message reads: "Each semester, students enrolled in online courses m each course. The purpose of this assignment is to veri survey no later then 09/15/2013 in order to be consid mav be entered as a No Show "NS" for the course. ma".

Discussion Board

You can use the discussion board to complete:

- **Introduction:** meet with your peers for collaboration and social interaction
- **Questions & Concerns:** to post questions about homework assignments, readings, and course content
- **Optional forums:** depending on the instructor's needs, these are used to demonstrate the understanding or application of course material. Usually these forum are graded



Discussion Board

- Click on the forum title to view the messages
- Forums containing unread posts appear in bold
- View data on the number of posts and participants
- Click the number in the Unread Posts column for one-click access to a forum's unread messages

<input type="checkbox"/>	Introductions	<p>Please, tell us a little bit about yourself.</p> <p>Where are you from?</p> <p>What is your major?</p> <p>How much experience do you have with online classes?</p> <p>What are your goals for the future?</p>	0	0	0
<input type="checkbox"/>	Questions & Concerns	<p>You may add to the discussion board any concern about your learning process. You may ask me any pertinent questions</p>	0	0	0
<input type="checkbox"/>	Class Cafe	<p>Communicating with your classmates is an important part of online learning, and your course. You can use this forum to contact your classmates and interchange ideas and opinions. As a member of this community, you must follow a set of rules for online behavior called Netiquette:</p>	0	0	0

Click on the any forum's link to access it

Click unread posts to access unread messages

Discussion Board

Inside a forum you can:

- View other students' thread
- Post your own thread and reply to your classmates or instructor

Forum: Introductions

Organize Forum Threads on this page and apply settings to several or all threads. Threads are listed in a tabular format. The Threads can be sorted by clicking the column title or the caret at the top of each column. [More Help](#)

Create Thread

Search

Display ▾

<input type="checkbox"/>	<input type="checkbox"/>	Date ▾	Thread	Author	Status	Unread Posts	Total Posts
<input type="checkbox"/>	<input type="checkbox"/>	5/6/13 8:29 PM	Intro	John Smith	Published	1	1
<input type="checkbox"/>	<input type="checkbox"/>	5/5/13 4:55 PM	Hello	Michael Miranda	Published	1	1
<input type="checkbox"/>	<input type="checkbox"/>	5/4/13 12:05 PM	Hello Everyone	Sandra Vasquez	Published	2	2
<input type="checkbox"/>	<input type="checkbox"/>	5/3/13 9:13 AM	Eddy Guerrero	Eddy Guerrero	Published	1	1

Click here to view other students thread

Discussion Board

How to Create Threads in a Forum:

-To create a post or new thread: click the “**Create Thread**” button

Forum: Introductions

Organize Forum Threads on this page and apply settings to several or all threads. Threads are listed in a tabular format. The Threads can be sorted by clicking the column headers of each column. [More Help](#)

Click to write a thread

Create Thread

Search

Display ▾

Thread Actions ▾

Collect

Delete

<input type="checkbox"/>	Date ▾	Thread	Author	Status	Unread Posts	Total Posts
<input type="checkbox"/>	5/6/13 8:29 PM	Intro	John Smith	Published	1	1
<input type="checkbox"/>	5/5/13 4:55 PM	Hello	Michael Miranda	Published	1	1
<input type="checkbox"/>	5/4/13 12:05 PM	Hello Everyone	Sandra Vasquez	Published	2	2
<input type="checkbox"/>	5/3/13 9:13 AM	Eddy Guerrero	Alejandro Mendez	Published	1	1

Discussion Board

On the “Create Thread” page, you can view the forum description to refer to as you write your response

Create Thread

A Thread is a series of posts related to the same subject. Threads provide a departmental structure within a Forum for users to share posts on similar topics. Creating a thread posts the first message. [More Help](#)

* Indicates a required field.


Cancel Save Draft **Submit**

1. Forum Description

I would like to welcome each of you to your class.

- Please take a moment to respond to the following questions:
-
- What is your name?
-
- In what city do you live?
-
- What is your major?
-
- Have you taken an online course before?
-
- What is your expectation from this course?

Forum description




Discussion Board

- Type a Subject and Message
- You can use the content editor functions to format the text and add files, images, web links and multimedia
- Alternatively, in the Attachments section, attach a file by uploading a file from your computer, click “**Browse My Computer**”

2. **Message**

* Subject

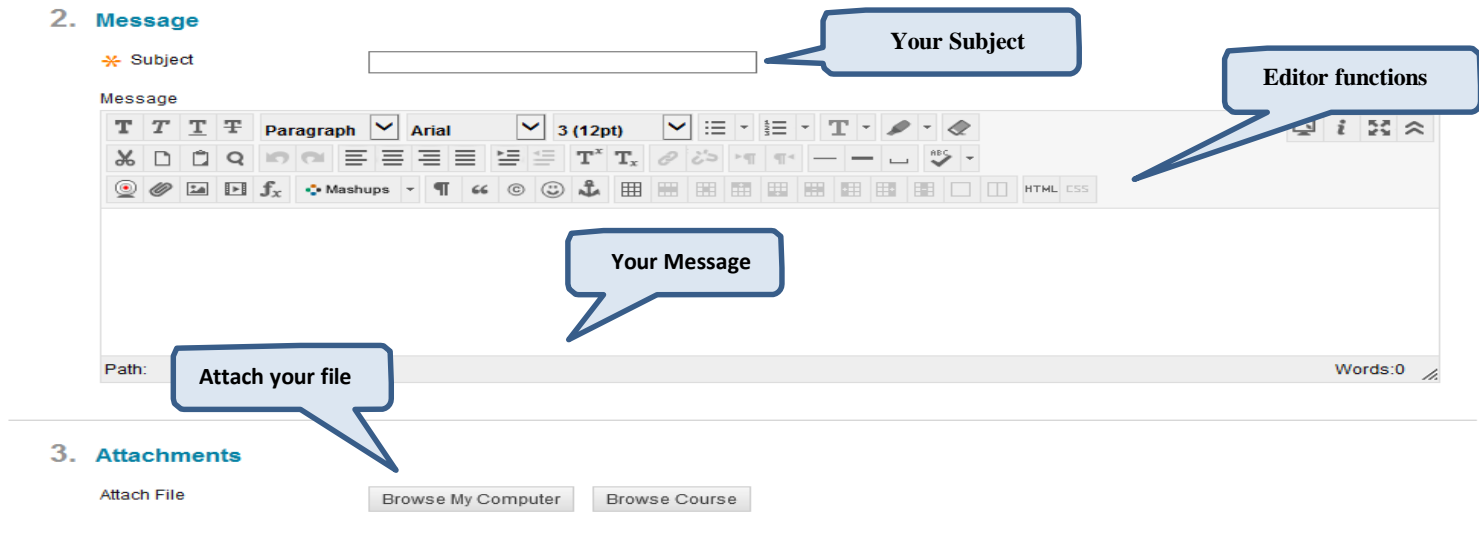
Message



Path: Words:0

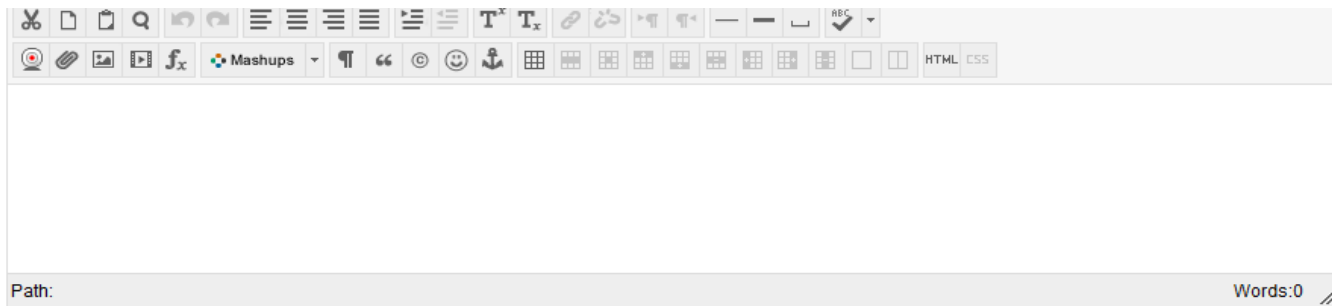
3. **Attachments**

Attach File



Discussion Board

Click “**Save Draft**” to store a draft of the post or click “**Submit**” to publish your response



A rich text editor toolbar with various icons for text formatting, alignment, and insertion. Below the toolbar is a large empty text area for writing the post. At the bottom left of the text area is the label "Path:" and at the bottom right is "Words:0".

3. Attachments

Attach File

Browse My Computer

Browse Course

4. Submit

Click **Save** to save a draft of this message. Click **Submit** to submit the post. Click **Cancel** to quit.

Cancel

Save Draft

Submit

Click on “Submit”