Discussion Board

Blackboard’s Discussion Forums are the best way for instructors and students to communicate.
To access the Discussion Board, click the “Discussion Board” button, on the left-side of the course menu.

Click on “Discussion Board”

Announcements

"Enrollment Verification Form - Important Message"

"Each semester, students enrolled in online courses must submit a survey no later than 12/15/2013 in order to be considered for the next term. The survey may be entered as a No Show "NS" for the course, ma
Discussion Board

You can use the discussion board to complete:

- **Introduction**: meet with your peers for collaboration and social interaction

- **Questions & Concerns**: to post questions about homework assignments, readings, and course content

- **Optional forums**: depending on the instructor’s needs, these are used to demonstrate the understanding or application of course material. Usually these forum are graded
Discussion Board

- Click on the forum title to view the messages
- Forums containing unread posts appear in bold
- View data on the number of posts and participants
- Click the number in the Unread Posts column for one-click access to a forum’s unread messages

<table>
<thead>
<tr>
<th>Forum</th>
<th>Description</th>
<th>Posts</th>
<th>Views</th>
<th>Replies</th>
</tr>
</thead>
<tbody>
<tr>
<td>Introductions</td>
<td>Please, tell us a little bit about yourself. Where are you from? What is your major? How much experience do you have with online classes? What are your goals for the future?</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Questions &amp; Concerns</td>
<td>You may add to the discussion board any concern about your learning process. You may ask me any pertinent questions</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Class Cafe</td>
<td>Communicating with your classmates is an important part of online learning, and your course. You can use this forum to contact your classmates and interchange ideas and opinions. As a member of this community, you must follow a set of rules for online behavior called Netiquette.</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>
Inside a forum you can:
- View other students’ thread
- Post your own thread and reply to your classmates or instructor

**Forum: Introductions**

Organize Forum Threads on this page and apply settings to several or all threads. Threads are listed in a tabular format. The Threads can be sorted by clicking the column title or the caret at the top of each column. More Help

<table>
<thead>
<tr>
<th>Date</th>
<th>Thread</th>
<th>Status</th>
<th>Unread Posts</th>
<th>Total Posts</th>
</tr>
</thead>
<tbody>
<tr>
<td>5/6/13 8:29 PM</td>
<td>Intro</td>
<td>Published</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>5/5/13 4:55 PM</td>
<td>Hello</td>
<td>Published</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>5/4/13 12:05 PM</td>
<td>Hello Everyone</td>
<td>Published</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>5/3/13 9:13 AM</td>
<td>Eddy Guerrero</td>
<td>Published</td>
<td>1</td>
<td>1</td>
</tr>
</tbody>
</table>

*Click here to view other students thread*
How to Create Threads in a Forum:
- To create a post or new thread: click the “Create Thread” button
On the “Create Thread” page, you can view the forum description to refer to as you write your response.
- Type a Subject and Message
- You can use the content editor functions to format the text and add files, images, web links and multimedia
- Alternatively, in the Attachments section, attach a file by uploading a file from your computer, click “Browse My Computer”
Discussion Board

Click “Save Draft” to store a draft of the post or click “Submit” to publish your response.