



Position Title: FNP Faculty Evaluator
Reports To: MSN Director of Nursing
Classification: Exempt
WC Code: 8868
Position Type: 4th Level

MAJOR RESPONSIBILITIES: The Faculty Evaluator will engage students through on-site clinical meetings and evaluations at various times throughout the semester to assist in their mastery of both population-based course content and clinical reasoning in a practice setting with patients and an approved student preceptor (mentor). This position will report directly to the MSN Program Director and work closely with the Clinical Coordinator. Follow all FNU Policies, Procedures, Rules and Regulation and the FNU Code of Ethics. As well as, Title IX, Family Educational Rights and Privacy Act, as amended from time to time (“FERPA”), Florida Information Protection Act of 2014, as amended from time to time (“FIPA”), the EU General Data Protection Regulation as amended from time to time (GDPR) and all other applicable federal, state and local laws, rules, and regulations

JOB DESCRIPTION:

The main duty of the Faculty Evaluator is to guide, supervise, and assess students’ progress and success through their preceptorship as well as to evaluate the facilities and preceptors.

MINIMUM REQUIREMENTS:

- Hold active, unencumbered Advanced Practice Registered Nurse ('APRN') license in the state of Florida
- Nationally Board Certified as a Family Nurse Practitioner or a Nurse Practitioner with a population focus (e.g. Adult, Geriatric, Pediatrics, etc.)
- Master of Science in Nursing
- Doctor of Nursing Practice preferred
- Minimum of one year of clinical experience as a board-certified advanced registered nurse practitioner

SPECIFIC DUTIES AND RESPONSIBILITIES:

1. Read, understand and comply with the University’s mission, the catalog, the University’s policies and procedures, the Staff Handbook and Institutional Effectiveness process.
2. Respond to communications (email, voice mail) on a daily basis.
3. Engage in a routine discussion through visual electronic communications such as Skype or Blackboard Collaborate or by other electronic means with each assigned student as needed based on student needs and program requirements
4. Regularly monitor activities and submissions in the Typhon clinical documentation system

5. Provide regular guidance, answers, and support throughout the clinical rotation to facilitate student learning
6. Communicate regularly with each student's preceptor and the course instructor as needed regarding course objectives and student progress
7. Communicate with the course instructor, Clinical Coordinator, Program Director, and student's preceptor to address or help resolve any issues that may arise
8. Evaluate case study assignments, presentations and collaborate with the instructor who assigns course grades and documents alerts and updates in the Blackboard system
9. Complete student, preceptor, and site evaluations 3 times during the course's entirety; 3rd week of the semester, at the midterm and end of each semester
10. Perform site visits as needed based on state requirements
11. Evaluate the students by observing them at their clinical site, communicating with preceptor/s and communication with patients.
12. Participate in the self-studies and committees conducted by the University.
13. Support and participate in University Commencement Ceremonies.
14. Performs any special project assigned by the President or supervisor.
15. Perform other duties as assigned
16. Ensure they are in compliance with Title IX of Education Amendments Act of 1972.

GENERAL EXPECTATIONS:

- Keep student mastery of nurse practitioner clinical skills as the focus of all interactions
- Display a positive, professional image of the University at all times
- Assist in developing standard operating procedures to streamline clinical placements
- Work collaboratively with all members of the faculty and program leadership team
- Exemplify all elements of Florida National University's mission and philosophy
- Communicate inter- and intra-departmentally to resolve student issues
- Performs other instructional support duties as assigned

Note: The use of computers and university resources is limited to school business purpose. Installation of any software is prohibited.

This job description is intended to describe the general nature and level of work being performed by individuals assigned to this position. It is not intended to be construed as an exhaustive list of all tasks, duties, skills and/or responsibilities required for this position in each Campus at all times. Tasks, duties, skills and/or responsibilities may vary from individual to individual, campus to campus and over time, depending upon various factors. These are general guidelines for this job position.

To apply for this position please click on the link below:

<https://workforcenow.adp.com/jobs/apply/posting.html?client=fnuedu>