



Syllabus Request Process

All requests for syllabi must go through the Office of Academic Affairs. A request for copies of current or archived syllabi can only be made by current or former students or graduates.

Copies of syllabi will only be provided for courses the student completed at Florida National University based on the student's academic record.

Complete the Syllabus Request Form attached to this document. Then, submit the completed form via email to academicaffairs@fnu.edu. Please allow at least 7 days for processing and electronic receipt of the requested syllabus. Each syllabus will only be sent in electronic form; no printed copies will be provided.

Note: Current students must submit the request via their official FNU email address.



Syllabus Request Form

Student Name: _____ Student Number: _____

Email Address: _____ Date: _____

All information must be complete to receive the requested syllabi, including the student number.

| Course Number | Course Name | Semester/Year |
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I am submitting this request only for courses I have completed at Florida National University. I understand I will not receive a syllabus for any course I did not complete.

X

Student Signature